



COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 08, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**BALDWIN HILLS PARKLANDS SHUTTLE SERVICE
AMENDMENT TO FLORENCE-FIRESTONE/WALNUT PARK SHUTTLE SERVICE
CONTRACT 77635 - UNINCORPORATED COMMUNITY OF BALDWIN HILLS
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)**

SUBJECT

This action is to amend the Florence-Firestone/Walnut Park Shuttle Service Contract 77635 with Diversified Transportation L.L.C., d.b.a. Keolis Transit America to add transit service to the unincorporated County of Los Angeles community of Baldwin Hills.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is statutorily exempt from the California Environmental Quality Act.
2. Find that this service can be more economically performed by an independent contractor than by County employees.
3. Approve and instruct the Chairman of the Board to execute Amendment 1 to the Florence-Firestone/Walnut Park Shuttle Service Contract 77635 with Diversified Transportation L.L.C., d.b.a. Keolis Transit America to add operation and management of transit service for the Baldwin Hills Parklands Shuttle Service commencing upon the Board's approval through August 31, 2013, at

an estimated cost of \$40,000 for the first contract term and three 1-year renewal options at an annual amount of \$60,000 with an additional \$20,000 annually for major vehicle repair work and graphics for County-provided service vehicles in accordance with the amended contract and a month-to-month extension up to 6 months for a maximum potential total contract term of 50 months and a potential maximum contract sum of \$340,000.

4. Authorize the Director of Public Works or her designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum for unforeseen additional work within the scope of the amended contract, if required.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to amend Contract 77635 with Diversified Transportation L.L.C., d.b.a. Keolis Transit America to add transit service to the unincorporated County community of Baldwin Hills.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Integrated Services Delivery (Goal 3). Having a contractor that has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive manner will support the Department of Public Works in meeting these goals.

Strategic Asset Management Principles Compliance

There will be no impact to the County General Fund.

The annual cost for the Baldwin Hills Parklands Shuttle Service is \$40,000 for the remainder of the first contract term and \$60,000 annually for the renewal options with an additional \$20,000 per year for major vehicle repair work and graphics to County-provided service vehicles in accordance with the amended contract plus 10 percent of the annual contract sum for unforeseen additional work within the scope of the amended contract. This amount is based on Public Works' estimated annual requirements for the service at the hourly rates quoted by the contractor.

The necessary funds are available in the Second Supervisorial District's Proposition A Local Return Transit Program and included in the Fiscal Year 2012-13 Transit Enterprise Fund Budget. Funds to finance the service's option years, including 10 percent additional funding for contingencies, will be requested through the annual budget process.

FISCAL IMPACT/FINANCING

On August 16, 2011, the Board approved Contract 77635 with Diversified Transportation L.L.C., d.b.a. Keolis Transit America for the operation and management of the Florence-Firestone/Walnut Park Shuttle Service. The contract is for an initial 1-year period that began on September 1, 2011, with four 1-year renewal options. This amendment to Contract 77635 will provide connections to

Baldwin Hills Scenic Overlook and Kenneth Hahn State Recreation Area from Metro Expo Line. The Baldwin Hills Parklands Shuttle Service is scheduled to operate Saturday, Sunday, and holidays from 8 a.m. to 6 p.m.

The enclosed amendment has been executed by the contractor and approved as to form by County Counsel. Except as modified in this amendment, all remaining terms, conditions, requirements, prices, and specifications of Contract 77635 will remain unchanged.

The contractor has agreed to pay its full-time employees the current Living Wage Rate approved by the Board on February 6, 2007, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to this proposed contract, as County employees can perform this contracted service. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the Living Wage Ordinance adopted by the Board and will comply with the County's Living Wage reporting requirements.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This service is statutorily exempt from the California Environmental Quality Act pursuant to Section 21080 (b)(10) of the Public Resources Code. This exemption provides for the implementation of passenger or commuter transit services.

ENVIRONMENTAL DOCUMENTATION

This service is statutorily exempt from the California Environmental Quality Act pursuant to Section 21080 (b)(10) of the Public Resources Code. This exemption provides for the implementation of passenger or commuter transit services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this amendment will add the Baldwin Hills Parklands Shuttle Service and will not result in the displacement of any County employees since the existing service is contracted with the private sector.

CONCLUSION

Please return one adopted copy of this letter along with the Contractor Execute and Department Conform copies to the Department of Public Works, Programs Development Division. The original Board Contractor Execute copy should be retained for your files.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

GAIL FARBER

Director

GF:JTW:nc

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office

AMENDMENT 1 TO CONTRACT 77635

FLORENCE-FIRESTONE/WALNUT PARK
SHUTTLE SERVICE

BALDWIN HILLS PARKLANDS SHUTTLE SERVICE

THIS AMENDMENT, made and entered into as of this ____ day of _____, 2012, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY), and Diversified Transportation, L.L.C., d.b.a. Keolis Transit America (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract 77635 was entered into between the COUNTY and the CONTRACTOR on August 16, 2011, for the Florence-Firestone/Walnut Park Shuttle Service; and

WHEREAS, in accordance with the Contract's Exhibit B, Standard Terms and Conditions Pertaining to Contract Administration, Section 2, the COUNTY desires to add additional service in the unincorporated Baldwin Hills area to Contract 77635; and

WHEREAS, CONTRACTOR is willing to provide the additional transit service.

NOW, THEREFORE, in consideration of these facts and payment to be made by COUNTY, COUNTY and the CONTRACTOR agree that Contract 77635 between them shall be amended as follows:

FIRST: That Contract 77635 is hereby amended and modified to include shuttle service in the Baldwin Hills area for the current contract period expiring on August 31, 2013, at such times and places specified along the established operating route as shown in Exhibit O.

SECOND: That CONTRACTOR shall be compensated at the rates provided in Form PW-2 (Schedule of Prices) previously approved under Contract 77635. The cost for these additional services shall not exceed \$60,000 per year pro-rated for the remaining contract year, from January 12, 2013 to August 31, 2013, increasing this Contract's not-to-exceed amount from \$307,525 to \$367,525, and from \$307,525 to \$387,525 for each of the remaining three 1-year renewal options or such greater amount that the COUNTY Board of Supervisors may approve.

THIRD: Contract 77635 is amended to include the attached Exhibit O, Baldwin Hills Parklands Shuttle Service Route, Schedule, and Fare.

[illegible]

IN WITNESS WHEREOF, COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Chairman of said Board and the seal of said Board to be affixed and attested by the Clerk thereof, and CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Chairman, Board of Supervisors

ATTEST:

SACHI A. HAMAI
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

JOHN F. KRATTLI
County Counsel

By Carole Suzuki
Deputy

DIVERSIFIED TRANSPORTATION LLC
d.b.a. KEOLIS TRANSIT AMERICA

By Barbara Perry *Senior Vice President*
Chief Operating Officer

BARBARA PERRY
Type or Print Name

By _____
~~Secretary~~ CONTROLLER

By ALLEN KIMBLE
Type or Print Name

Please see
attached
California all-
purpose
acknowledgment.

12-11-2012

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

State of California

County of Los Angeles

On December 11, 2011 before me, Gillian Michele Nathan, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Barbara Jane Perry & Allan Norman Kimble
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: [Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____ Signer's Name: _____

☐ Corporate Officer — Title(s): _____ ☐ Corporate Officer — Title(s): _____

☐ Individual ☐ Individual

☐ Partner — ☐ Limited ☐ General ☐ Partner — ☐ Limited ☐ General

☐ Attorney in Fact ☐ Attorney in Fact

☐ Trustee ☐ Trustee

☐ Guardian or Conservator ☐ Guardian or Conservator

☐ Other: _____ ☐ Other: _____

Signer Is Representing: _____ Signer Is Representing: _____

RIGHT THUMBPRINT
OF SIGNER
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RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

**BALDWIN HILLS PARKLANDS SHUTTLE
SERVICE ROUTE, SCHEDULE, AND FARE**

Baldwin Hills Parklands Shuttle

Days and Hours of Service: Saturday, Sunday, and holidays from 8 a.m. to 6 p.m.

Service Frequency: The service frequency will be 30 minutes.

Fare Structure: The cash fare is \$0.25 per trip. We will also accept as paid fare all Metro Passes and EZ Passes. Also seniors (ages 60 and over), children under age five, and persons with disabilities are able to ride for free.

Number of Service Vehicles: One

Key Destinations Served:

- Baldwin Hills Scenic Overlook
- Kenneth Hahn State Recreation Area
- Metro Rail Blue Line La Cienega Station